

COUNCIL WORK SESSION
Tuesday, March 26, 2019 at 4:30 p.m.
Council Meeting Room

AGENDA

1. Council Meeting Follow-up
2. Capital Budget Review
3. Budget Amendments
4. Casper Events Center Audit
5. Community Promotion Funding
6. CAEDA Proposal Funding Options
7. Council Goals
8. Agenda Setting
9. Legislative Review
10. Council Around the Table

Acting Mayor Johnson called the meeting to order at 4:30 p.m. with the following Councilmembers present: Freel, Huber, Hopkins, Walsh, Lutz, Bates and Acting Mayor Johnson. Mayor Powell and Councilmember Pacheco were absent.

City Manager Napier reviewed the capital budget books, and explained that capital projects have been prioritized. He explained that there are reserve and cash balance impacts for each of the funds, and there is \$401K leftover from One Cent #15 projects, which may be a good candidate for the Opportunity Fund. He then discussed possible facility improvements, such as improvements to the Hogadon chair lift. He then discussed impacts to specific funds, such as Fund 30 and Fund 31 for capital equipment. He also reviewed projects that are reflective of the resolution that was passed for One Cent #16, such as street improvements. Council asked questions about specific projects such as the chair lift, police fleet, traffic flow, heavy duty truck purchases, amenities and fire department leaks. City Manager Napier explained that the fire department roof leak was done by a contractor that went out of business and the roof need to be reinstalled properly. Staff asked that Councilmembers let staff know about capital topics they would like to discuss in further detail by next Tuesday, April 2 for discussion at the next work session on April 9.

Next, City Manager Napier discussed the budget amendment. He explained that the major components of the amendment included consolidating capital funds into one fund and unfreezing step increases. Council gave their thumbs up to move the budget amendment forward for formal consideration at the next regular Council meeting.

Next, City Manager Napier discussed the audit for the Casper Events Center. He stated that the audit was in response to issues that were found last year. The current audit showed no issues or deficiencies. He also reviewed how the subsidy relationship is

performing. He stated that there will be annual audits for the Event Center from this point forward.

Next, Council reviewed Community Promotion funding. City Manager Napier stated that staff is proposing a \$25K budget, which is similar to the previous allocation for Community Promotions. He stated that voting sheets will be sent out to Councilmembers to fill out with their preferred allocation of funds, and asked that the completed voting sheets be sent back to staff.

Next, City Manager Napier discussed the CAEDA proposal funding options. He stated that staff proposes using the extra sales tax to pay the \$10K towards the opportunity zone employee. Council gave their thumbs up to move forward with this option.

Next, Council reviewed the matrix that was developed to measure objectives for Council goals. City Manager Napier pointed to some focus areas such as public safety, which included City facility improvements and improvements to protocols and physical structures. Council gave their thumbs up to move the documents forward for formal adoption.

Next, Council discussed future work session agenda items. Council then went around the table to discuss their respective board and committee meetings and share ideas and concerns related to public matters of interest. City Manager Napier stated that the step increases will now be set so that everyone will be at the step they would have been if there had not been a freeze.

The meeting was adjourned at 6:00 p.m.

CITY OF CASPER, WYOMING

A Municipal Corporation

ATTEST:

Fleur D. Tremel

City Clerk

Charles Powell

Mayor